



Office of the Principal

7.1.1

GOVT. DEGREE COLLEGE BALDWARA

Tehsil Baldwara, District Mandi (H.P.) 175033

Phone No. : 01905-292204

Website : www.gcbaldwara.ac.in

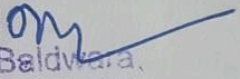
Email ID : gcbaldwara@gmail.com

Ref. No. EDN-GDC-Baldwara
(Internal ranking)

Date

190
3/11/25

The proceeding of academic audit 2024-25 is attached in this file

Principal 
G. D. C. Baldwara,
Distt. Mandi (H.P.)

A staff meeting is held today on 8th October 2024 in Principal Office at 2:30 PM to discuss the agenda:

1. ✓ Annual examination results of B.A/B.Com/B.Sc. first, second & third years were discussed in detail & teachers are advised to take regular class tests & also asked to arrange remedial classes for poor students.
2. A committee of staff members is constituted to register it as a society, to run the BCA classes in the college...
3. All the staff members were also reviewed co-curricular extra curricular activities taken.
4. To constitute Academic Audit Committee

The following members attended the meeting:—

1. Dr. Dayak Ram Thakur *Dr.*
2. Dr. Sanjay K. Sharma *Dr.*
3. Dr. Gulshan Kumar *Dr.*
4. Dr. Shalu Kumar *Dr.*
5. Dr. Nancee *Dr.*
6. Prof. Ashwani K. Mandhotra *Prof.*
7. Dr. Poo Chand *Dr.*
8. Dr. Manish *Dr.*
9. Prof. Sachin Monga - *Prof.*
10. Prof. Rajiv Singh - *Prof.*

Minutes approved

8/10/2024

Following committee was constituted for Academic Audit:—

1. Dr. Gulshan Kumar, 2. Dr. Nancee 3. Prof. Ashwani 4. Dr. Poo Chand. 5. Prof. Rajiv Singh

OFFICE OF THE PRINCIPAL GOVT. DEGREE COLLEGE BALDWARA

E-Mail ID: gcbaldwara@gmail.com

Teh. Baldwara Dist. Mandi (H.P.) PIN: 175033

No. EDN-GDC Baldwara/ Lib./2025- 583

Phone No 01905-292204, 258104

No. EDN-GDC Baldwara/ Lib./2025- 583

Date 08-10-2024.

Office order

A meeting of Staff members of GDC Baldwara will be held today 08-10-2024 at 3:10 pm in the Principal Office. All the committee members are directed to attend the meeting. The agenda of the meeting is to discuss the annual examination result, June-July 2024, registration of society for BCA & BBA courses and to constitute a committee for academic audit & Green audit.

Committee Members

1. Dr. Dayak Thakur
2. Dr. Sanjay Sharma
3. Dr. Gulshan Kumar
4. Dr. Shalu Kanwar
5. Prof. Ashiwani Mandhotra
6. Prof. Sachin Monga
7. Dr. Nancee
8. Dr. Sunil Kumar
9. Prof. Manorama
10. Prof. Rajgir Singh
11. Dr. Pyar Chand
12. Sh. Santosh Kumar(OS)
13. Sh. Karan Shukla
14. Smt. Kumari Neelam

Principal, ON
Govt. Degree College Baldwara
Dist. Mandi (H.P.) 175033
Principal, G.D.C. Baldwara,
Dist. Mandi (H.P.)

OFFICE OF THE PRINCIPAL, GOVT. DEGREE COLLEGE BALDWARA

E-Mail ID: ge.baldwara@gmail.com
Teh. Baldwara Dist. Mandi (H.P.) PIN: 175033
No. EDN-GDC Baldwara/ m/s/2025- Phone No. 01905-292204, 258104

Date 08-10-2024.

Office order

In reference to staff meeting dated 08-10-2024 at 3:15 pm in the Principal office, following committee was constitute for academic audit & Green audit of the college.

Committee Members for academic audit

1. Dr. Gulshan Kumar
2. Prof. Ashwani Mandhotra
3. Dr. Nancee

Committee Members for Green audit

1. Dr. Shalu
2. Prof. Rajgar Singh
3. Dr. Pyar Chand
4. Sh. Santosh Kumar(OS)

Principal, Govt. Degree College Baldwara
Dist. Mandi, P. 175033

Principal,
G.D.C. Baldwara,
Dist. Mandi (H.P.)

The committee for the Academic audit which was constituted on dated 08.10.2024 have decided to visit the department on the schedule mentioned below.

Schedule for Academic audit for session 2024-25



Date	Time	Department/ subject	Head of department	Audit committee
03-10-25	10.00 am -12.00pm	Physics	Dr. Gulshan Kumar	Dr. Gulshan Kumar Dr. Nancee Prof. Ashiwani Mandhotra, Prof. Rajgiri Singh, Dr. Pyar Chand, Sh. Santosh Kumar (OS)
		Chemistry	Dr. Sanjay Sharma	
		Mathematics	Prof. Sachin Monga	
04-10-25	10.00 am -12.00pm 12.30 pm -2.30pm 2.30- 4.30 pm	Zoology	Prof. Ashiwani	
		Botany	Mandhotra	
		Commerce	Dr. Shalu Kanwar Dr. Nancee	
05-10-25	10.00 am -12.00pm 12.30 pm -2.30pm 2.30- 4.30 pm	History	Prof. Rajgiri Singh	
		Political science	Dr. Dayak Thakur	
		Hindi	Dr. Pyar Chand	
06-10-25	10.00 am -12.00pm 12.30 pm -2.30pm 2.30- 4.30 pm	Sociology	Prof. Manorama	
		Music	Vacant	
		Economics	Vacant	
	10.00 am -12.00pm 12.30 pm -2.30pm 2.30- 4.30 pm	English	After transfer of Dr. Sunil Kumar Vacant	

The committee will prepare the report of academic audit for session 2024-25 on the basis of following parameters:

1. Pre counseling and counseling during course
 2. Synchronization of activities with Academic calendar:
 3. Adherence to time table
 4. Teaching according to curriculum plan/ teaching plan
 5. Proper Maintenance of the Attendance registers
 6. Student Assignments(alotments, submission and evaluation)
 7. Conduct of Internal Examinations, Re examination and Re-assignments
 8. Record keeping related to academic activities.
 9. Maintenance of stock and re admission records
 10. Conduct of tutorial and remedial classes.
 11. Any other Academic activities
- and submit the same to Principal office(with one copy to IQAC record file).

Converner
Dr. Gulshan Kumar

Govt. Degree College Baldwara
Academic Audit Report for session 2024-25

Department of Physics

Department profile

The department of physics was established in year 2022 to offer B.Sc (NM) program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25

BSC I

Sr. No.	Course	Course code	Number of student	
1	Mechanics	Phys101(T &P)	10	
2	Electricity and Magnetism & EMT	Phys102(T&P)	10	

BSCII

Sr. No.	Course	Course code	Number of student	
1	Statistical and thermal Physics	Phys201(T&P)	12	
2	Electricity and Magnetism & EMT	Phys102(T&P)	12	
3	Physics workshop Skill	Phys203(T&P)	02	
4	Electrical circuit and network Skill	Phys205(T&P)	02	

BSCIII

Sr. No.	Course	Course code	Number of student	
1	Elements of Modern Physics	Phys301(T&P)	02	
2	Quantum Mechanics	Phys305(T&P)	02	
3	Radiation safety	Phys307(T& Skill exam)	01	
4	Renewable energy and Energy Harvesting	Phys310(T& Skill exam)	01	

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

The number of class tests can be increased, any department Lecture on current topic may be organized and the remedial classes for the needed students may be organized.

Department of Sociology

Department profile
The department of Sociology was established in year 2014 to offer B.A. program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25

B.A. 1st

Sr. No.	Course	Course code	Number of student	
1	Introduction to sociology	SOCL-A 101	06	
2	Society in India	SOCL-A102	06	

B.A. 2nd

Sr. No.	Course	Course code	Number of student	
1	Sociological Theory	SOCL-A 201	06	
2	Methods of Sociological Enquiry	SOCL-A 202	06	
3	Techniques of Social Research	SOCL-A 203	04	
4	Sociology of Environment	SOCL-A 204	04	

B.A. 3rd

Sr. No.	Course	Course code	Number of student	
1	Social Demography	SOCL-A 301	09	
2	Theory and Practice of Development	SOCL-A 302	09	
3	Marriage, Family and Kinship	SOCL-A 304	17	
4	Social Stratification	SOCL-A 305	17	
5	Polity and society in India	SOCL-A 307	39	
6	Economy and Society	SOCL-A 208	39	

1. **Pre counseling and counseling during course**
The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).
2. **Synchronization of activities with Academic calendar:**
The department has full conformity with the annual academic calendar prepared for the session. Comments: synchronization with academic calendar : full whereas no Department calendar was prepared)
3. **Adherence to time table**
The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due the deputed staff from GDC Baldwara was well addressed by the time table committee and no disturbance / deviation /disobedience was reported during session.
Time table was displayed and communicated to students: yes
Adherence to time table by faculty members : 100%
4. **Teaching according to curriculum plan/ teaching plan**
Faculty members delivered the lectures/ instructions according to curriculum planning. fulfillment this parameter is reflected by the systematic coverage of the syllabus.
Syllabus coverage :100%
5. **Proper Maintenance of the Attendance registers**
The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals.
Proper record of the attendance registers is maintained by the college office.
6. **Student Assignments(alloiments, submission and evaluation)**
One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.
7. **Conduct of Internal Examinations, Re examination and Re-assignments**
Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Midterm tests were organized centrally by the House test committee. The answer sheets of these test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons were recalled for the test within the specified time slots by the house test committee(record is available in the department)
8. **Record keeping related to academic activities.**
Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department
9. **Maintenance of stock and re admission records**
The apparatus/physical assets of the Sociology department were well placed and their record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students whom named were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university,. However there is no evidence of remedial classes in the Sociology department.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be organized .

Department of Mathematics

Department profile

The department of Mathematics was established in year 2022 to offer B.Sc (NM) program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25

BSC I

Sr. No.	Course	Course code	Number of student	
1	Differential calculus	Math101	10	
2	Differential Equations	Math102	10	

BSCII

Sr. No.	Course	Course code	Number of student	
1	Real Analysis	Math201	12	
2	Algebra	Math102	12	
3	Integral Calculus	Math309	05	
4	Vector Calculus	Math310	05	

BSCIII

Sr. No.	Course	Course code	Number of student	
1	Complex analysis	Math305	02	
2	Linear algebra	Math303	02	
3	Probability and statistics	Math313	01	
4	Theory and equations	Math316	01	

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

2. Synchronization of activities with Academic calendar:

The department has full conformity with the annual academic calendar prepared for the session.
Comments: synchronization with academic calendar : full whereas no Department calendar was prepared)

3. Adherence to time table

The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due the deputed staff from GDC Sarkaghat was well addressed by the time table committee and no disturbance / deviation / disobedience was reported during session.

Time table was displayed and communicated to students: yes
Adherence to time table by faculty members : 100%

4. Teaching according to curriculum plan/ teaching plan

Faculty members delivered the lectures/ instructions according to curriculum planning. fulfillment this parameter is reflected by the systematic coverage of the syllabus.
Syllabus coverage : 100%

5. Proper Maintenance of the Attendance registers

The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals.

Proper record of the attendance registers is maintained by the college office.

6. Student Assignments(alloiments, submission and evaluation)

One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.

7. Conduct of Internal Examinations, Re examination and Re-assignments

Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Midterm tests were organized centrally by the House test committee. The answer sheets of these test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of stock and re admission records

The record of students whom named were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university. Remedial classes were organized by the department for the needy students.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be organized .

The number of class tests can be increased, any department Lecture on current topic may be organized .

Department of Botany

Department profile

The department of Botany was established in year 2022 to offers B.Sc (Med.) program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25.

BSC I

Sl. No.	Course	Course code	Number of student	
1	Biodiversity (Microbes, Algae, Fungi and Archegonates)	BOTA 101 (TH& PR)	08	
2	Plant Ecology and Taxonomy	BOTA 102 (TH& PR)	08	
3	Environmental Science	ENVS1AECC02	23	

BSCIII

Sl. No.	Course	Course code	Number of student	
1	Economic Botany and Biotechnology	BOTA 301 (TH& PR)	03	
2	Cel and Molecular Biology	BOTA 303 (TH& PR)	03	

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

2. Synchronization of activities with Academic calendar:

The department has full conformity with the annual academic calendar prepared for the session. Comments: synchronization with academic calendar : full whereas no Department calendar was prepared)

3. Adherence to time table

The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due the deputed staff from GDC Sarkaghat was well addressed by the time table committee and no disturbance / deviation /disobedience was reported during session.

Time table was displayed and communicated to students; yes
Adherence to time table by faculty members : 100%

4. Teaching according to curriculum plan/ teaching plan

Faculty members delivered the lectures/ instructions according to curriculum planning.
fulfillment this parameter is reflected by the systematic coverage of the syllabus.
Syllabus coverage : 100%

5. Proper Maintenance of the Attendance registers

The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals.
Proper record of the attendance registers is maintained by the college office.

6. Student Assignments(allotments, submission and evaluation)

One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.

7. Conduct of Internal Examinations, Re examination and Re-assignments

Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Mid-term tests were organized centrally by the House test committee. The answer sheets of these test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of stock and re admission records

The apparatus/physical assets of the Botany department were well placed and their record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students who's names were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university,.However there is no evidence of remedial classes in the Botany department.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be organized and the remedial classes for the needed students may be organized.

DEPARTMENT OF COMMERCE

DEPARTMENT PROFILE

The department of Commerce was established in year 2014 to offer B.Com program. The department has two sanctioned post and same is filled with two faculty members.

Year wise following courses are taught by the department for session 2024-25:

B.Com-I

Course No.	Course Title	Course Type	No. of students
BC1.1	Financial Accounting	Core Course-C-1	16
BC1.2	Business Organisation and Management	Core Course-C-2	16
BC1.3	Business Law	Core Course-C-4	16
BC1.4	Business Statistics and Mathematics	Core Course-C-5	16

B.Com-II

BC2.1	Company Law	Core Course-C-7	17
BC2.2	Income Tax Law and Practice	Core Course-C-8	17
BC2.3	Computer Applications in Business	Skill-Enhancement Elective Course (SEC)-1	17
BC2.4	Corporate Accounting	Core Course-C-11	17
BC2.5	Cost Accounting	Core Course-C-12	17
BC2.6	E-Commerce	Skill-Enhancement Elective Course (SEC)-2	17

B.Com-III

Course No.	Course Title	Course Type	No. of students
	Anyone of the following BC3.1(a) Human Resource Management BC3.1(b) Principles of Marketing BC3.1(c) Corporate Governance and Auditing	Discipline Specific Elective (DSE)-1	23
	Anyone of the following BC3.2(a) Fundamentals of Financial Management BC3.2(b) Goods and Services Tax (GST)	Discipline Specific Elective (DSE)-2	23
BC3.3	Entrepreneurship	Skill-Enhancement Elective Course (SEC)-3	23
BC3.4	Principles of Micro Economics	Generic Elective (GE)-1	23
	Anyone of the following Discipline:-	Specific Elective (DSE)-3	23

	BC 3.5(a) Corporate Tax Planning BC3.5(b) Banking and Insurance BC3.5(c) Management Accounting BC3.5(d) Computerised Accounting System		
	Any one of the following Discipline:- BC3.6(a) International Business BC3.6(b) Office Management and Secretarial Practice BC3.6(c) Fundamentals of Investment BC3.6(d) Consumer Protection	Specific Elective (DSE)-4	23
BC3.7	Personal Selling and Salesmanship	Skill-Enhancement Elective Course (SEC)-4	23
BC3.8	Indian Economy	Generic Elective (GE)-2	23

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

2. Activities as per Academic calendar:

The department has full conformity with the annual academic calendar prepared for the session.

Comments: synchronization with academic calendar: full whereas no Department calendar was prepared

3. Adherence to time table

The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due the deputed staff from GDC Sarkaghat was well addressed by the time table committee and no disturbance / deviation / disobedience was reported during session. Time table was displayed and communicated to students: yes

Adherence to time table by faculty members : 100%

4. Teaching according to curriculum plan/ teaching plan

Faculty members delivered the lectures/ instructions according to curriculum planning. Fulfillment this parameter is reflected by the systematic coverage of the syllabus.

Syllabus coverage: 100%

5. Proper Maintenance of the Attendance registers

The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals.

Proper record of the attendance registers is maintained by the college office.

6. Student Assignments(allotments, submission and evaluation)

One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.

7. Conduct of Internal Examinations, Re examination and Re-assignments

Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Midterm tests were organized centrally by the House test committee. The answer sheets of the set test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of re admission records

The record of students whose names were stuck off or readmitted students were available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university,. However there is no evidence of remedial classes in the Physics department.

11. Any other Academic activities.

Nil

Recommendations:

Industrial visits can be organized for gaining practical knowledge by students and Lectures on Accounting tools by IT professionals.

Department of Zoology

Department profile

The department of Zoology was established in year 2022 to offers B.Sc (Med.) program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25.

BSC I

Sr. No.	Course	Course code	Number of student	
1	Animal Biodiversity	ZOO 101 (TH& PR)	08	

2	Comparative anatomy and development Biology	ZOO 102 (TH& PR)	08	
3	Environmental Science	ENV51AECC02	23	

BSCIII

Sr. No.	Course	Course code	Number of student	
1	Applied Zoology	Zoo 301 (A) (TH& PR)	03	
2	Reproductive biology	Zool 302© (TH& PR)	03	
3	Sericulture	Zool 303Th	03	
4	Aquarium fish keeping	Zool 304(A)	03	

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

2. Synchronization of activities with Academic calendar:

The department has full conformity with the annual academic calendar prepared for the session. Comments: synchronization with academic calendar : full whereas no Department calendar was prepared)

3. Adherence to time table

The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due the deputed staff from GDC Sarkaghat was well addressed by the time table committee and no disturbance / deviation / disobedience was reported during session.

Time table was displayed and communicated to students: yes
Adherence to time table by faculty members : 100%

4. Teaching according to curriculum plan/ teaching plan

Faculty members delivered the lectures/ instructions according to curriculum planning. fulfillment this parameter is reflected by the systematic coverage of the syllabus.
Syllabus coverage :100%

5. Proper Maintenance of the Attendance registers

The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals. Proper record of the attendance registers is maintained by the college office.

6. Student Assignments(allotments, submission and evaluation)

One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.

7. Conduct of Internal Examinations, Re examination and Re-assignments

Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Mid-term tests were organized centrally by the House test committee. The answer sheets of these test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of stock and re admission records

The apparatus/physical assets of the Zoology department were well placed and their record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students who's names were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university,,However there is no evidence of remedial classes in the Zoology department.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be organized and the remedial classes for the needed students may be organized.

Department of Political science

Department profile

The department of Political Science was established in year 2014 to offer B.A. program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25

B.A 1st

Sr. No.	Course	Course code	Number of student	
1	Introduction of Political Theory	POLS-A 101	49	
2	Indian Govt. and Politica	POLS-A102	49	

B.A.2nd

Sr. No.	Course	Course code	Number of student	
1	Comparative Govt. and Politics	POLS-LA 201	47	
2	Introduction to International Relations	POLS-A 202	47	
3	Legislative Support	POLS- 203	16	
4	Public Opinion and	POLS- 204	16	

Survey Research			
B.A.3 rd			
Sr. No.	Course	Course code	Number of student
1	Themes in Comparative Political Thought	POLS-301	44
2	Democracy and Governance	POLS_302	44
3	Democratic Awareness through Legal Literacy	POLS-303	20
4	Conflict and Peace Building	POLS-304	20
5			39
6			39

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

2. Synchronization of activities with Academic calendar:

The department has full conformity with the annual academic calendar prepared for the session. Comments: synchronization with academic calendar : full whereas no Department calendar was prepared)

3. Adherence to time table

The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due the deputed staff from GDC Baldwara was well addressed by the time table committee and no disturbance / deviation / disobedience was reported during session.

Time table was displayed and communicated to students: yes
Adherence to time table by faculty members : 100%

4. Teaching according to curriculum plan/ teaching plan

Faculty members delivered the lectures/ instructions according to curriculum planning. fulfillment this parameter is reflected by the systematic coverage of the syllabus.

Syllabus coverage :100%

5. Proper Maintenance of the Attendance registers

The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals.

Proper record of the attendance registers is maintained by the college office.

6. Student Assignments(allotments, submission and evaluation)

One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.

7. Conduct of Internal Examinations, Re examination and Re-assignments

Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Midterm tests were organized centrally by the House test committee. The answer sheets of these test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of stock and re admission records

The apparatus/physical assets of the Political Science department were well placed and their record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students whom named were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university. However there is no evidence of remedial classes in the Sociology department.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be

organized and the remedial classes for the needed students may be organized.
Department of Political science

Department of History

Department profile
The department of History was established in year 2014 to offer B.A. program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught

by the department for session 2024-25

Sr. No.	Course	Course code	Number of student	
1	History of India earliest period to 300CE	HIST A 101	38	
2	History of India (from c 300 to 1206)	Hist A 102	38	

B.A. 2nd

Sr. No.	Course	Course code	Number of student	
1	History of India (from 1206 to 1707)	Hist A 203	26	
2	History of India from (1707 to 1950)	Hist A 204	26	
3	Historical tourism	Hist A 213	22	
4	An introduction to Archaeology	Hist A 215	22	

B.A. 3rd

Sr. No.	Course	Course code	Number of student	
1	Modern and contemporary world History 1871-1919	Hist A -305	35	
2	Modern and contemporary world HistoryII	HIST A 307	35	
3	Indian History and culture	Hist A 317	20	
4	Introduction to Indian art	Hist A 319	20	
5	Social and religious reforms movement in india (19 th and 20 th centuries)	Hist A 310	20	
6	History of Himachal Pradesh	Hist A 312	20	

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

2. Synchronization of activities with Academic calendar:

The department has full conformity with the annual academic calendar prepared for the session. Comments: synchronization with academic calendar : full whereas no Department calendar was prepared)

3. Adherence to time table

The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due to the deputed staff from GDC, Baldwara was well addressed by the time table committee and no disturbance / deviation / disobedience was reported during session.

Time table was displayed and communicated to students: Yes

Adherence to time table by faculty members : 100%

4. Teaching according to curriculum plan/ teaching plan

Faculty members delivered the lectures/ instructions according to curriculum planning. fulfillment this parameter is reflected by the systematic coverage of the syllabus.

Syllabus coverage :100%

5. Proper Maintenance of the Attendance registers

The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals.

Proper record of the attendance registers is maintained by the college office.

6. Student Assignments(alloiments, submission and evaluation)

One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.

7. Conduct of Internal Examinations, Re examination and Re-assignments

Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Midterm tests were organized centrally by the House test committee. The answer sheets of these test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of stock and re admission records

The record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students whom named were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university,. However there is no evidence of remedial classes in the Sociology department.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be organized and the remedial classes for the needed students may be organized.

Department profile
The department of Chemistry was established in Year 2022 to offer B.Sc (NM) program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25

BSC I

Sr. No.	Course	Course code	Number of student	
1	Atomic structure and bonding, general organic chemistry and aliphatic hydrocarbons	Chem101(T &P)	18	
2	States of matter, chemical kinetics and functional organic chemistry	Chem102(T&P)	18	

BSCII

Sr. No.	Course	Course code	Number of student	
1	Solutions , phase equilibria, conductance ,electrochemistry and	Chem201(T&P)	15	
2	Chemistry of the main elements, chemical energetic and equilibris	Chem 202(T&P)	15	
3	Basic analytical chemistry	Chem. Sec 203(T&P)	06	
4	Fuel chemistry	Chem. 204 (T&P)	06	

BSCIII

Sr. No.	Course	Course code	Number of student	
1	Polynuclear hydrocarbons, dyes, hetrocyclic compounds and spectroscopy	chem301(T&P)	05	
2	Chemistry of transition and inner transition elements, coordination chemistry,	Chem304(T&P)	05	

were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of stock and re admission records

The apparatus/physical assets of the Chemistry's department were well placed and their record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students whom named were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university,. However there is no evidence of remedial classes in the Physics department.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be organized and the more remedial classes for the needed students may be organized.

Department of Hindi

Department profile

The department of Hindi was established in year 2014 to offer B.A. program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25

B.A 1st

Sr. No.	Course	Course code	Number of student	
1	Prayojannulak Hindi	HIND 101	68	
2	Hindi Bhasha Aur Sampreshan	HIND 104	51	
3	Hindi Sahity Ka Itihas	HIND102	14	
4	MadyKalin Hindi Kavita	HIND 103	14	

B.A.2nd

Sr. No.	Course	Course code	Number of student	
1	Anivarya Hindi	HIND201	58	
2	Adhunik Hindi Kavita	HINDHIND202	17	
3	Hindi Gadya Sahitya	HIND203	17	
4	Karyalayee Hindi	HIND204	06	
5	Anuvad Vigyan	HIND206	06	

	organometallic, acid and basis	Chem. 308 (T&P)	01	
3	Pesticide chemistry and pharmaceuticals chemistry			
4	Chemical technology and society and business skill for chemistry	Chem. 307 (T&P)	01	

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

2. Synchronization of activities with Academic calendar:

The department has full conformity with the annual academic calendar prepared for the session. Comments: synchronization with academic calendar : full whereas no Department calendar was prepared)

3. Adherence to time table

The timetable was prepared at institution level in the beginning of the session and was well communicated to students. Any clashes in timetable due the deputed staff from GDC Sarkaghat was well addressed by the time table committee and no disturbance / deviation / disobedience was reported during session.

Time table was displayed and communicated to students: yes

Adherence to time table by faculty members : 100%

4. Teaching according to curriculum plan/ teaching plan

Faculty members delivered the lectures/ instructions according to curriculum planning. fulfillment this parameter is reflected by the systematic coverage of the syllabus.

Syllabus coverage :100%

5. Proper Maintenance of the Attendance registers

The attendance of the students were regularly monitored and recorded in the attendance registers, which reflect the discipline approach of the teacher and taught towards their academic goals.

Proper record of the attendance registers is maintained by the college office.

6. Student Assignments(alotments, submission and evaluation)

One assignment in each of the course mentioned in parameter 1 is allotted to the student and it was well evaluated by teacher and communicated to the concerned teacher. However no record of organization of the quiz and presentation was found in the department.

7. Conduct of Internal Examinations, Re examination and Re-assignments

Two class tests were conducted by the teacher to check the systematic modification in the learning level of the students. However the Midterm tests were organized centrally by the House test committee. The answer sheets of these test were examined within the specified period and results were communicated to the students. The absentee(s) due to any unavoidable reasons

were recalled for the test within the specified time slots by the house test committee(record is available in the department)

8. Record keeping related to academic activities.

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. Maintenance of stock and re admission records

The apparatus/physical assets of the Chemistry department were well placed and their record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students whom named were stuck off or readmitted students was available with college office with information to the department.

10. Conduct of tutorial and remedial classes.

The tutorial were conducted as per the syllabi of the Sardar Patel university,. However there is no evidence of remedial classes in the Physics department.

11. Any other Academic activities.

Nil

Recommendations

The number of class tests can be increased, any department Lecture on current topic may be organized and the more remedial classes for the needed students may be organized.

Department of Hindi

Department profile

The department of Hindi was established in year 2014 to offer B.A. program. The department has one sanctioned post and same is filled with one faculty member. Year wise following courses are taught by the department for session 2024-25

B.A 1st

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2	Hindi Bhasha Aur Sampreshan	HIND 104	51	
3	Hindi Sahity Ka Itihas	HIND102	14	
4	Madykalin Hindi Kavita	HIND 103	14	

B.A.2nd

Sr. No.	Course	Course code	Number of student	
1	Anivanya Hindi	HIND201	58	
2	Adhunik Hindi Kavita	HINDHIND202	17	
3	Hindi Gadya Sahitya	HIND203	17	
4	Karalayee Hindi	HIND204	06	
5	Anuvad Vigyan	HIND206	06	

Sr. No.	Course	Course code	Number of student	
1	Rang Alekh Evem Rangmanch	HIND301	10	
2	Samachar Sankalan Aur Lekhan	HIND304	10	
3	Loksahitya	HIND305	20	
4	Chhayavadottar Hindi Kavita	HIND306	20	

1. Pre counseling and counseling during course

The institution conducts the pre admission counseling before admission to assist the admission seeker students. Before commencement of the program an induction cum orientation was also organized by the IQAC of the college. The department also conducted the mentorship sessions to facilitate the students (record is available).

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8. **Record keeping related to academic activities.**

Record related to attendance of students, evaluated answer scripts, record of the mentor-mentee interactions and assessment is available in the department

9. **Maintenance of stock and re admission records**

The record was well maintained. The physical verification was also executive by the physical verification committee constituted by the college office. The record of students whom named were stuck off or readmitted students was available with college office with information to the department.

10. **Conduct of tutorial and remedial classes.**

The tutorial were conducted as per the syllabi of the Sardar Patel university,. However there is no evidence of remedial classes in the Hindi department.

11. **Any other Academic activities.**

Nil

Recommendations

The number of class tests can be increased, any department lecture on current topic may be organized and the remedial classes for the needed students may be organized.

Overall conclusions cum statement of the audit

1. Attendance registers were well maintained and classes were taken as per the time table and academic calendar of the college.
2. Stocks and records were well maintained by all the departments.
3. The efforts were put by the college to arrange the classes for the subjects in which teachers are not available. Viz: English, Economics and music. The staff was deputed from GC Sarkaghat
4. More remedial classes need to be organized for 1st year students.
5. The Academic activities like quiz, declamation and debate should be organized.
6. Guest lectures/ invited talks may be organized on certain topics.

1. Dr. Gulshan Kumar AP Physics
2. Manan O.A.Nancee AP Commerce
3. M.P.M. Prof. Ashwani AP Geography

Principal,
S. D. C. Belwara.